



## Captain Roles and Event Goals

**Think of a Table Captain as someone who is an ambassador for PROVAIL during the Wyckoff Luncheon & Awards Ceremony.**

~ **As a Table Captain**, you want to share PROVAIL's mission with **9 guests to fill a table of 10** at the Wyckoff Luncheon & Awards Ceremony.

~ **As a Co-Captain**, you want to share PROVAIL's mission with **4 guests to fill half a table of 5** at the Wyckoff Luncheon & Awards Ceremony.

~ **Event logistics** ~

**Friday, October 1, 2010**

**The W Hotel**, Downtown Seattle

1112 4th Avenue

Seattle, Washington 98101

**11-1pm**

*Luncheon Program begins at 11:30am*

### **Roles as a Captain ~**

- Share with others your involvement and support of PROVAIL!
- Invite guests to learn about PROVAIL's mission of *supporting people with disabilities to fulfill their life choices* and be inspired to make a meaningful donation to PROVAIL. There is a **suggested donation of \$150**, however, all donations will be appreciated and accepted.
- Share your personal commitment to PROVAIL with friends, family, and colleagues while making a lasting difference in the lives of children and adults with disabilities.

### **Goals for the Event ~**

- To celebrate all that PROVAIL has accomplished in its **68-year history** of serving children and adults with disabilities, while recognizing organizations and individuals who are doing extraordinary things to support people with disabilities.
- To raise **\$50,000** in unrestricted funds so we can continue to carry out and expand the reach of our mission.
- To introduce PROVAIL and our programs to a new group of supporters as well as provide current supporters and volunteers with an update on the advancements PROVAIL has made in the past year.
- To share with the community what is unique about our programs. Past Wyckoff Luncheon's highlight our Supported Employment, Community Living and Therapeutic programs as well as clients who have overcome obstacles in their lives.



## Captain Registration Form

Are you ready to share your support of PROVAIL with colleagues, friends, and family, while making a difference in the lives of children and adults with disabilities?

Simply complete and return this form to **Sarah Steinberg by September 8<sup>th</sup>, 2010.**

We will then contact you and send a **detailed Captain's Guide** with helpful tips and FAQ's to assist you before the event, the day of the event, and following the event.

**Please check all the boxes that apply below:**

- Yes!** I would like to **Captain a Table** (fill a table of 10)
- Yes!** I would like to **Co-Captain a Table** (fill half a table of 5)  
 Please fill in the name of a Co-Captain here \_\_\_\_\_  
 Or we can partner you with an already committed Co-Captain
- Tell me more!** I am interested and want to learn more about the roles of a Table Captain or Co-Captain, please contact me with more detailed information
- Still count me in!** I cannot Captain a Table at this year's event, but am planning on attending the Luncheon. ~  I have a vegetarian meal preference

**I would like to donate all or part of the cost of:**

- An Award Recipient table of 10 (\$1,500)
- A Volunteer, Staff and Client table of 10 (\$1,500)
- I would like PROVAIL to send an invitation or e-invitation to guests on my guest list (please provide Sarah Steinberg with your guest list **by September 8<sup>th</sup>, 2010**)

**Your Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Please send the completed form:**

**By Mail:** PROVAIL  
 Attn: Sarah Steinberg  
 12550 Aurora Ave North  
 Seattle, WA 98133

**By Email:** [sarabs@provail.org](mailto:sarabs@provail.org)  
**By Fax:** 206.826.1132

**Thank you for your part in making this year's Wyckoff Luncheon & Awards Ceremony a success for children and adults with disabilities!**